

**To:** EUROPEAN FEDERATIONS  
RINK-HOCKEY EUROPEAN CLUBS

**C/C:** CERS PRESIDENT

**From:** CERS-RH PRESIDENT

**Date:** 2018, February 18

**Subject:** FEMALE LEAGUE CUP – 2018 FINAL FOUR ORGANIZATION

**Dear Sirs:**

Having in mind that **on March 17 and 18, 2018 it will be held the Final 4 of the Female League Cup**, we hereby inform all the federations - *and their affiliated clubs eventually interested in its organization* - about the conditions to be met in respect of proposals to be presented. Then:

**1. DEADLINE FOR THE PRESENTATION OF PROPOSALS FOR THE ORGANIZATION OF THIS EVENT**

The **deadline for the presentation of proposals** regarding the organization of the Final 4 of the Female League Cup **occurs at 23:59H of Monday, February 26, 2017.**

**2. ORGANIZATION OF THE FINAL 4 OF THE FEMALE LEAGUE CUP - GENERAL REMARKS**

CERS-RH can only accept proposals that are referred to or addressed by the affiliated European Federations. Nevertheless, the Federations concerned may decide to delegate in one or more of its affiliated clubs the responsibility to submit proposals for the organization of this event, a decision that will have to be formalized before CERS-RH with a written certifiable document from the Federation in question.

The initial decision to award this "Final 4" will always be provisionally assigned by CERS-RH and **it only becomes final after observing the accomplishment of the two following conditions:**

- **The assent from the CERS-RH member responsible for the inspection** of the proposed facilities and the verification of the accomplishment of the other proposed conditions for the organization of the event;
- **The effective payment of the proposed financial compensation**, as provided in paragraph 3.1 a) below

It is also important to point out that:

- Each one of the participating clubs bear the costs of travel, meals and accommodation of their own team representatives;
- The rights of television, sponsorship and advertising are held by CERS, here represented by CERS-RH;
- The rights related to the proceeds from the sale of tickets for this event are fully owned by the organizer entity.

**3. CONDITIONS TO BE MET BY ALL THE PROPOSALS TO BE SUBMITTED TO CERS-RH**

All the proposals must meet all the following conditions that are applicable to this event:

**3.1 THE ESTABLISHED FINANCIAL CONDITIONS**

- a) The **compensation to be paid to CERS-RH**, in the minimum amount of **€ 1 000,00** (*one thousand euros*);
- b) The payment of the **refereeing fees**, which amount to the total value of **€ 1.200,00** (*one thousand two hundred euros*);
- c) The payment of the **trophy of the competition**, to be awarded to the winning team.
- d) The payment of **travel expenses, accommodation** (*in hotel of good ranking*) and **meals**, for the following people:
  - **The CERS-RH representative**, who - *before the formal decision concerning the award of the organization* - will be responsible for a visit of inspection of the venue and of the other conditions laid in the winning proposal;
  - **6 referees** and **3 CERS-RH members**, during the entire period of their staying (\*) for the event.

**(\*) Notes:** *The staying will run from the day immediately prior to the start of the event and the day after the end of it. The CERS-RH members and the designated Referees must be accommodated in the same Hotel.*

**3.2 OTHER CONDITIONS THAT MUST BE PROVIDED BY THE ORGANIZING ENTITY**

- a) A car of 5 or 7 seats for use of the CERS-RH members, during all their staying;
- b) The transport means that are necessary for the transfer of the official delegations of the participating teams and the 6 designated Referees, between:
  - The nearest international airport and the hotel accommodation (*and vice versa*);
  - The Hotel of accommodation (*or the local of the meals*) and the site of the competition (*and vice versa*).
- c) All the costs related with the control tests of "doping" for 1(one) player from each participating team in the 2 (two) semi-final matches, whose realization must be guaranteed by the Federation of affiliation of the organizer;
- d) The production costs of the live transmissions (open, free), via "web steaming", of all the 3 (three) matches of the event, according to the technical standards to be specified by CERS-RH.
- e) The accomplishment of all the provisions on medical precautions - which are compulsory in all European competitions under the jurisdiction of the CERS-HR - must be explicitly assumed by the organizer, ensuring:
  - A separate room prepared for the "doping control";
  - The availability in the event facilities of one "defibrillator", at least;
  - The presence of a medicalized ambulance (*in the exterior of the premises*), as well as the presence of a doctor in the event enclosure, during each match of the competition.
  - The Information (*address and contacts*) about the hospital that is located closest to the event premises
- f) The accomplishment of all the provisions on safety precautions, namely:
  - The presence, during all the event, of a public security force or of private security personnel.
  - An effective protection of the bench zone of each team and of the official table of the match, trying to avoid the throwing of objects and/or other problems that can be caused by a bad behavior from the public.
  - The clear delimitation - with the placement of static barriers or separators - either for the access to the zone reserved for the official table of the match or for the access to the zone reserved to each team bench.

**4. OTHER SPECIFICATIONS TO BE INCLUDED IN THE PROPOSALS TO BE SUBMITTED TO CERS-RH**

All proposals to be submitted to the CERS-RH must detail the following specifications:

- a) The description of the characteristics of the proposed sports venue for the event (*changing rooms, number of seats for the public, size of the rink and type of the playing surface, etc.*);
- b) The location of the nearest international airport;
- c) A list of the available hotels to ensure the accommodation of teams and other participants, indicating the price and the payment conditions established by each one of them.
- d) The definition of the total agenda of this Final 4, including the beginning hours of the 3 matches of the event, as well as the hours to be scheduled for the training sessions for adaption to the rink of the participating teams;
- e) A proposal concerning the conditions and procedures to be established for the media coverage of the event, including the broadcasting of all the matches on television and/or on internet;
- f) The contracting of insurance and other guarantees, in particular with regard to accidents that may occur with the representatives of the teams, the Referees, the institutional representatives, the spectators and/or the employees serving on the event.

**Best Regards**



**FERNANDO A.S. GRAÇA**  
*CERS-RH President*