

To: EUROPEAN FEDERATIONS
RINK-HOCKEY EUROPEAN CLUBS
EUROPEAN INTERNATIONAL REFEREES

C/C: WS EUROPE PRESIDENT

From: WS EUROPE-RH PRESIDENT

Date: 2019, March 11

Subject: WS EUROPE CUP – 2019 FINAL 4 ORGANISATION – PRESENTATION OF PROPOSALS

Dear Sirs:

According to the timely calendar announcement, the Final 4 of the WS EUROPE CUP will take place on the 27 and 28 of April 2019,
The teams cleared to dispute the referred Final 4 will compete according to the following calendar:

(1) SEMI-FINAL MATCHES – to be held on 2019, April 27:

- **Match 111: CE LLEIDA (SP) x CP VOLTREGÀ (SP)**
- **Match 112: H. SARZANA (IT) x Winner of the match VALDAGNO (IT) x VIAREGGIO (IT) to be held on 2019, March 16**

(2) FINAL MATCH– to be held on 2019, April 28:

- **Match 113: Winner match 111 (SP) x Winner of the match 112 (IT)**

1. DEADLINE FOR THE PRESENTATION OF PROPOSALS FOR THE ORGANIZATION OF THIS EVENT

- 1.1** The deadline for the presentation of proposals regarding the organization of the Final 4 of the WS EUROPE CUP occurs at 23:59H of Friday, 2019, March 29, bearing in mind that WS Europe-RH can only accept proposals that are referred to or managed by the affiliated European Federations. However, interested Federations may decide to delegate to one or more of their affiliated clubs the responsibility to submit proposals for the organization of this event, a decision to be formally addressed to WS Europe-RH by a certifiable written document from the Federation in question.
- 1.2** The initial decision to award this "Final 4" will always be made by WS Europe-RH on a provisional basis and will only become definitive after observing the following two conditions:
 - 1.2.1** The favourable opinion of the WS Europe-RH member who is responsible for inspecting the proposed facilities and for verifying compliance with the other conditions proposed for the organization of the event;
 - 1.2.2** The actual payment of the proposed financial compensation, as set out in the paragraph 2.4.1 below.

2. GENERAL CONDITIONS IN FORCE FOR THE ORGANIZATION OF THE FINAL 4 OF THE FEMALE LEAGUE CUP

- 2.1** Each of the participating clubs shall bear the costs of travel, meals and stay of its own representatives.
- 2.2** Television, sponsorship and publicity rights are held by WS EUROPE, here represented by WS Europe-RH.
- 2.3** Revenues from the sale of tickets for this event are fully owned by the organizer.
- 2.4** All organizational proposals will have to take into account the financial conditions applicable to this event, in particular as regards the following payments to WS Europe-RH:
 - 2.4.1** Acquisition of organizational rights, for a minimum value of € 5.000,00
 - 2.4.2** Refereeing fees, in the total amount of € 1.200,00
 - 2.4.3** Trophy of the competition, to be awarded to the winning team
 - 2.4.4** Travel expenses, stay (in a hotel with a good ranking) and meals (*) in what concerns:
 - a)** The Member of WS Europe-RH, who - prior to the formal decision on the organization's assignment -- will be responsible for the inspection visit of the site and the other conditions foreseen in the winning proposal;
 - b)** 6 referees + 4 members of WS Europe-RH during the period of their stay (*) for the event.

(*) Notes: *The stay will run from the day before the start of the event until the day after its end.
WS Europe-RH members and the designated Referees must stay in the same Hotel.*

3. OTHER SPECIFICATIONS TO BE INCLUDED IN THE PROPOSALS TO BE SUBMITTED TO WS EUROPE-RH


All proposals to be submitted to WS Europe-RH should detail the following specifications:

- 3.1 The description of the characteristics of the proposed venue (*rink size and type of playing surface, existing changing rooms, number of seats for the public, specific room for anti-doping control, etc.*)
- 3.2 The location of the nearest international airport;
- 3.3 A list of the hotels available to ensure the accommodation of the teams and other participants, indicating the price and payment conditions established by each of them.
- 3.4 The definition of the total agenda of this Final 4, including the start times of the 3 games of the event, as well as the scheduled times for the training sessions of adaptation to the rink of each one of the participating teams
- 3.5 A proposal regarding the conditions and procedures to be established for media coverage of the event, including the transmission of all games on television and/or on the Internet
- 3.6 The contracting of insurance and other guarantees, in particular with regard to accidents that may occur with representatives of the teams, Referees, institutional representatives, spectators and/or employees at the service of the event.

4. OTHER CONDITIONS WHICH HAVE TO BE ASSURED BY THE ORGANIZING ENTITY

- 4.1 The provision of a 5 or 7 seat car for the members of WS Europe-RH, during their stay;
- 4.2 The means of transport necessary for all the transfers (*official delegations of the participating teams and of the 6 designated Referees*) between:
 - 4.2.1 The nearest international airport and hotel accommodation (*and vice versa*);
 - 4.2.2 The accommodation hotel (*or the place of meals*) and the place of the competition (*and vice versa*)
- 4.3 All costs related to the doping control tests for 1 player of each team participating in the 2 semi-final matches, whose performance must be guaranteed and guaranteed by the Federation of affiliation of the organizing entity.
- 4.4 The production costs of the live TV transmissions (*open and free*), via web streaming, of the 3 games of this event, according to the technical standards that will be specified by WS Europe-RH.
- 4.5 Compliance with all provisions concerning medical precautions - which must be complied with in all European competitions under the jurisdiction of WS Europe-RH - must be explicitly assumed by the organizer, ensuring:
 - 4.5.1 A separate room prepared for the "doping control";
 - 4.5.2 The availability in the event facilities of one "defibrillator", at least;
 - 4.5.3 The presence of a medicalized ambulance (*in the exterior of the premises*), as well as the presence of a doctor in the event enclosure, during each match of the competition.
 - 4.5.4 The Information (*address and contacts*) about the hospital that is located closest to the event premises
- 4.6 Compliance with all safety precautions provisions, including:
 - 4.6.1 The presence, throughout the event, of a public security or of a private security force
 - 4.6.2 Effective protection of the zone of the teams' benches and of the official game table zone, in order to avoid throwing objects and other problems that may occur with the public.
 - 4.6.3 The clear delimitation - through the installation of barriers or static separators - of access to the zone reserved for the official table of the game, as well as access to the zone reserved for the bench of each team.

Best Regards



FERNANDO A.S. GRAÇA
WS Europe-RH President