

To: **AFFILIATED EUROPEAN FEDERATIONS  
RINK-HOCKEY EUROLEAGUE CLUBS**

C/C: **WS EUROPE PRESIDENT**

From: **WS EUROPE-RH PRESIDENT**

Date: **2019, April 7**

Subject: **EUROLEAGUE – 2019 FINAL 4 ORGANISATION – PRESENTATION OF PROPOSALS**

**Dear Sirs:**

The Final 4 of the 2019 Euroleague will be played by teams already cleared and according to the following schedule:

**(1) SEMI-FINAL MATCHES – to be held on 2019, May 11:**

- **Match 060: BARÇA/LASSA (SP) x FC PORTO (PT)**
- **Match 061: SPORTING CP (PT) x SL BENFICA (PT)**

**(2) FINAL MATCH – to be held on 2019, May 12:**

- **Match 062: Winner of the match 060 x Winner of the match 061**

**Thus, I call your attention to the conditions to be presented by all the proposals for the organization of this event.**

**1. DEADLINE FOR THE PRESENTATION OF PROPOSALS FOR THE ORGANIZATION OF THIS EVENT**

The deadline for the presentation of any proposals regarding the organization of this event **occurs at 23H59 of Wednesday, 2019, April 17.**

**2. ORGANIZATION OF THE EUROLEAGUE FINAL 4 - GENERAL REMARKS**

**WS EUROPE-RH** can only accept proposals that are referred to or addressed by the affiliated European Federations. Nevertheless, the Federations concerned may decide to delegate in one or more of its affiliated clubs the responsibility to submit proposals for the organization of this event, a decision that will have to be formalized before **WS EUROPE-RH** with a written certifiable document from the Federation in question.

**The initial decision to award this "Final 4" will always be provisionally assigned by WS EUROPE-RH and it only becomes final after observing the accomplishment of the two following conditions:**

- The assent from the WS EUROPE-RH member responsible for the inspection of the proposed facilities and the verification of the accomplishment of the other proposed conditions for the organization of the event
- The effective payment of the proposed financial compensation, as provided in paragraph 3.1.1 below

**It is also important to point out that:**

- Each one of the participating clubs bear the costs of travel, meals and accommodation of their own team representatives
- **The rights of television, sponsorship and advertising are held by WS EUROPE, here represented by WS EUROPE-RH**
- The rights related to the proceeds from the sale of tickets for this event are fully owned by the organizer entity

**3. CONDITIONS TO BE MET BY ALL THE PROPOSALS TO BE SUBMITTED TO WS EUROPE-RH**

All the proposals must meet all the following conditions that are applicable to this event:

**3.1 THE ESTABLISHED FINANCIAL CONDITIONS**

**3.1.1** The **compensation to be paid to WS EUROPE-RH**, in the **minimum amount of € 10 000,00**

**3.1.2** The payment of the **refereeing fees**, which amount to the **total value of € 1.200,00**

**3.1.3** The payment of the **trophy of the competition**, to be awarded to the winning team.

**3.1.4** **The payment of travel expenses, accommodation (in hotel of good ranking) and meals**, for the following people:

- The **WS EUROPE-RH representative** who will be responsible for the inspection of the venue and of the other conditions laid in the winning proposal, which will be handled before the formal decision concerning the award of the organization
- **The WS EUROPE President, 4 WS EUROPE-RH members and 6 appointed Referees**, during their staying in the event (\*)

**(\*) Notes:** *The staying will run from the day immediately prior to the start of the event and the day after the end of it. The WS Europe President, the WS EUROPE-RH members and the 6 designated Referees must be stayed in the same Hotel.*

### 3.2 OTHER CONDITIONS THAT MUST BE PROVIDED BY THE ORGANIZING ENTITY

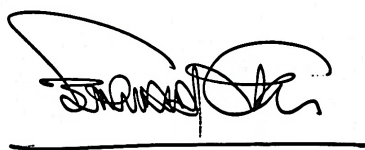
- 3.2.1** A car of seven seats for use of the **WS EUROPE-RH** members, during all their staying;
- 3.2.2** The **transport means that are necessary** for the transfer of the official delegations of the participating teams and the 6 designated Referees, between:
- **The nearest international airport and the hotel accommodation** (*and vice versa*)
  - **The Hotel of accommodation** (*or the local of the meals*) and the **site of the competition** (*and vice versa*)
- 3.2.3** All the costs related with the control tests of "doping" for one player from each participating team in the two semi-final matches, whose realization must be guaranteed by the Federation of affiliation of the organizer
- 3.2.4** The **production costs of the live transmissions** (*open, free*), **via television and via "web streaming"**, of **all the 3 matches of the event**, according to the technical standards to be specified by **WS EUROPE-RH**.
- 3.2.5** The accomplishment of all the **provisions on medical precautions** - *which are compulsory in all European competitions under the jurisdiction of the WS EUROPE-RH* - must be explicitly assumed by the organizer, ensuring:
- **A separate room prepared for the "doping control"**.
  - The availability in the event facilities of **one "defibrillator"**, at least
  - The presence of a **medicalized ambulance** (in the exterior of the premises), as well as the presence of a doctor in the event enclosure, during each match of the competition
  - **The information** (*address and contacts*) **about the hospital that is located closest to the event premises**
- 3.2.6** The accomplishment of all the **provisions on safety precautions**, namely:
- The presence, during all the event, of a **public security force or of private security personnel**
  - An **effective protection of the bench zone of each team and of the official table of the match**, trying to avoid the throwing of objects and/or other problems that can be caused by a bad behavior from the public
  - The **clear delimitation** – *with the placement of static barriers or separators* – **either for the access to the zone reserved for the official table of the match or for the access to the zone reserved to each team bench**

### 4. OTHER SPECIFICATIONS TO BE INCLUDED IN THE PROPOSALS TO BE SUBMITTED TO WS EUROPE-RH

All proposals to be submitted to the **WS EUROPE-RH** must detail the following specifications:

- 4.1** **The description of the characteristics of the sports venue proposed for the event** (*changing rooms, number of seats for the public, size of the rink and type of the playing surface, etc.*)
- 4.2** **The location of the nearest international airport**
- 4.3** **A list of the available hotels to ensure the accommodation of teams and other participants**, indicating the price and the payment conditions established by each one of them
- 4.4** **The definition of the total agenda of this Final 4**, including the order and the beginning hours of the 3 matches of the event, as well as the hours to be scheduled for the training sessions for adaption to the rink of the participating teams
- 4.5** **A proposal concerning the conditions and procedures to be established for the media coverage of the event**, including the broadcasting of all the matches on television and on internet
- 4.6** **The contracting of insurance and other guarantees**, in particular with regard to accidents that may occur with the representatives of the teams, the Referees, the institutional representatives, the spectators and/or the employees serving on the event

Best Regards



FERNANDO A.S. GRAÇA - *WS Europe-RH President*